Printing From the Web
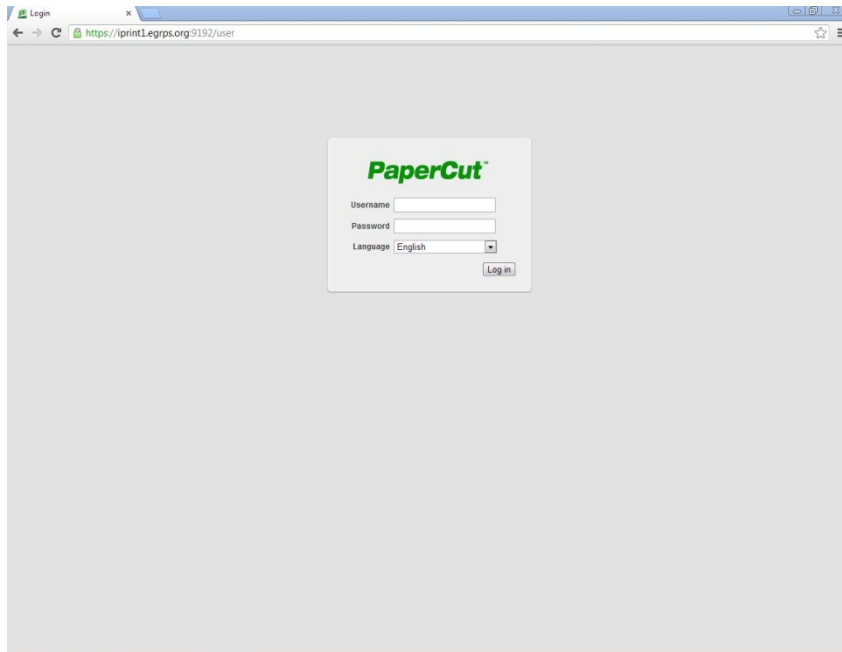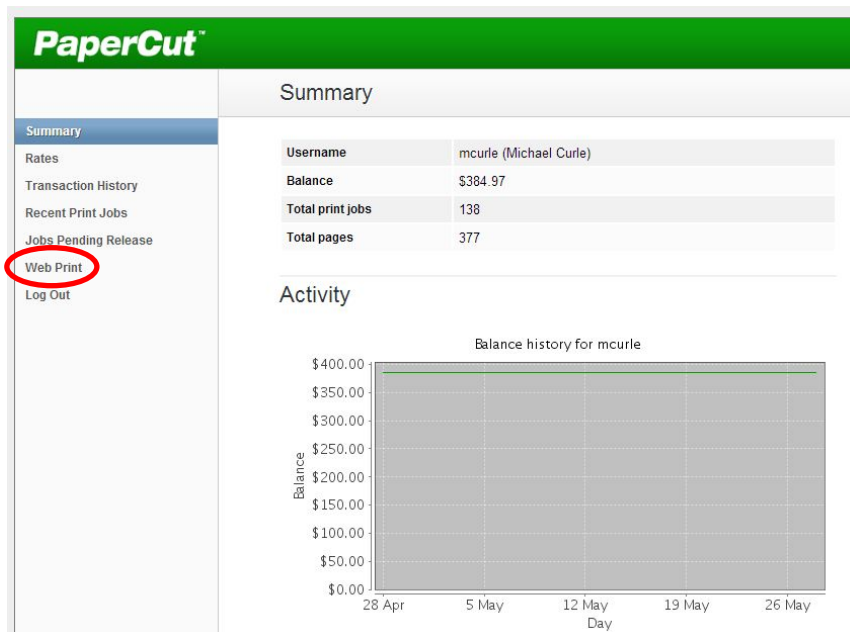
Chromebooks: Please go to File and then "Download as PDF" before printing the document.

1. Go to www.egrps.org/webprint
2. Login with your school username and password

3. On the left hand side select "Web Print"

4. Select "Submit a Job":

5. Select a Printer (For the high school, use iprint1\hs-lmc-laser) and then click "2. Print Options and Account Selection"

6. Select the amount of copies that you would like and click "3. Upload Document"

	1. Printer	2. Options	3. Upload

Options

Copies: 1

« 1. Printer Selection   3. Upload Document »

7. Click "Choose File" and then browse for the file to be printed. Once the file is selected, click "Upload and Complete"

	1. Printer	2. Options	3. Upload

Select a document to upload and print

Choose File No file chosen

The following file formats are allowed:

Application / File Type	File Extension(s)
Microsoft Office Excel	xlam, xls, xlsb, xlsm, xlsx, xltm, xltx
Microsoft Office PowerPoint	pot, potm, potx, ppam, pps, ppsm, ppsx, ppt, pptm, pptx
Microsoft Office Word	doc, docm, docx, dot, dotm, dotx
Microsoft XPS	xps
PDF	pdf

« 2. Print Options   Upload & Complete »

8. When the Status is "Finished: Queued for Printing" pick up your document from the printer

Web Print is a service to enable printing for laptop, wireless and unauthenticated users without the need to install print drivers. To upload a document for printing, click Submit a Job below.

Submit a Job »

Submit Time	Printer	Document Name	Pages	Cost	Status
May 28, 2013 10:47:38 AM	iprint1\hs-lmc-laser	checklist.docx	1	$0.05	Finished: Queued for printing